



Family and Community Volunteers FAQ

Why do we require background checks?

Who can become a school volunteer? Everyone - Parents and teens who have a talent to share! Business People, Retirees, College Students, etc.

Why do we require background checks? To ensure the safety of our kids.

Who has to complete a volunteer application and background check? Anyone who plans to spend time and have a presence in the school with our students on a regular basis, or who will have responsibility for students directly

How to Apply?

How do I apply to volunteer at a school? Apply online using the [DPS Volunteer Portal](https://tinyurl.com/DPS-Volunteer-Portal) - <https://tinyurl.com/DPS-Volunteer-Portal>

What if I speak a language other than English or Spanish? Visit our website [DPS Volunteer Services Volunteerservices.dpsk12.org](https://volunteerservices.dpsk12.org) to print out the volunteer forms with your language.

Do I need an e-mail address? Yes, please add in a work or personal e-mail address to apply.

Who can help me with the online process? Please contact our partners at 855-326-1860, Option 3 for assistance

What if I forget my password? Click the link on the websites login page and it will give you instructions to reset your password.

Once I complete the background process, who can I talk to about volunteering at my school?
School Secretary, Teacher, or Family Liaison

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Do I have to complete a volunteer background check for each school my child(ren) attend? No, only one background check is required per volunteer.

When will I be notified of the background check results? You will receive an email within 5-10 business days with the results of your background check. School staff will also be notified.

Who has to apply?

Do I have to undergo a volunteer background check if I want to work directly with my child? No, a background check is not required.

What if I want to help my child's friends as well? Yes, a background check is required.

What if I would like to help with a school-wide event on the day of the event, like the fall festival? No, a background check is not required.

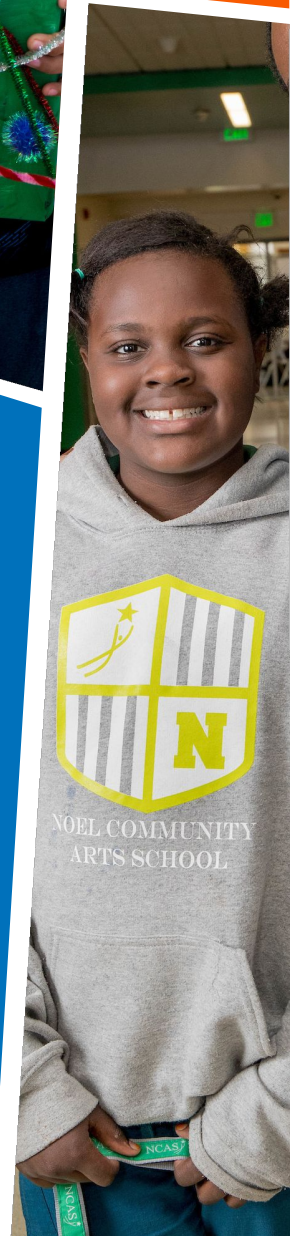
What if I want to volunteer once a month to help with the classroom bulletin boards? Yes, a background check is required.

What if I would like to volunteer for a field trip? Yes, a background check is required if you are going to be responsible for a group of kids.

What if I want to volunteer in an afterschool club? If a DPS staff person is not leading the club, one of the parents must undergo a FBI fingerprint background check and be present at all times. All other volunteers must undergo a name-only background check.

What type of photo identification is required to volunteer once I arrive at the school? Photo identification includes driver's license or identification cards from countries other than the United States of America. Non-governmental ID must be accompanied by a form of identification issued by a governmental agency from the USA or other country, i.e., birth certificate.

Is a social security number required to volunteer? No.
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Will DPS share my personal information with the government?

No, if a name-only background check is completed. The vast majority of our volunteers only need to submit to a name-only background check. The “name-only” volunteer check does not go through the FBI and these background check results are not shared with the government.

Yes, if a FBI Fingerprint background check is completed. On rare occasions, in the case, that the volunteer will be unsupervised by, DPS Staff (must be principal approved); a fingerprint background check is required. The Colorado Bureau of Investigations (CBI) will enter volunteers who undergo a FBI fingerprint background check into a government database. This is required in order for DPS to be notified in the case of an arrest.

How often do I have to undergo a background check? Every year. Once approved to volunteer, you will receive an email the following year reminding you to reapply.

Who do I contact with questions?

DPS Volunteer Services

1860 Lincoln St. 10th Floor, Denver, CO 80203,

720-423-3002 Email: Volunteer_Services@dpsk12.org

Website: Click here to apply - [DPS Volunteer Portal](#) and for more information visit us at Volunteerservices.dpsk12.org



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